



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Jagannath Sharma

Deputy Mayor

Colin Mincher

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 16th Jan 2023** at **6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the monthly Town Council meetings held on 19th Dec 2022 (attached) & Open Spaces meeting held on 9th Jan 2023 (circulated at meeting)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive a presentation from Rachel Allen, Head of Partnerships & Development on the work of **Citizens Advice** in Colburn.
5. To receive **monthly crime report** for Jan (circulated by email and at the meeting)
6. To receive a report on **County Council matters** from County Councillor Kevin Foster
7. To receive a report on **Richmondshire District** matters relevant to Colburn from Cllr Angela Dale
8. To review the **Risk Assessment Policy** which forms part of the formal Internal Audit and record any amendments.
9. To discuss the setting up of a **Community Speed Watch (CSW)** group in response to the speed data received on Forest Drive (Cherry Tree Way & Peppermint Drive) – email attached
10. To discuss the offer of **Twinning with the Bihadi Rural Municipality of Parbat, Nepal** (letter attached) and what involvement is required by the Town Council and councillors.
11. To receive **reports from Other Bodies and Committees to include Current Planning applications:**
no current planning applications
12. To discuss **Financial Matters:**
To approve payment of £1000 annual grant to CAB, part of 2022-23 precept budget
To approve quote for tree pruning from Robinsons Garden Services as per Open Spaces minutes
To approve Payment/receipt Lists from 19th Dec 2022-16th Jan 2023 (circulated at meeting)
To receive Dec monthly figures with bank reconciliation (attached)
13. **Date of next Meeting: Mon 20th Feb 2023 at 6.30 pm in the Village Hall followed by Mon 20th March**
14. Any other Business (Items for information only)

Date of posting: 9th January 2023

MINUTES OF EACH TOWN COUNCIL MEETING ARE ALSO AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk AND AT www.richmondshire.gov.uk (community/Parish&towncouncils)